

MORETONHAMPSTEAD HEALTH CENTRE

Moretonhampstead

Devon TQ13 8LW

Telephone 01647 440591

Partners: Dr Sadie Penfold, Dr Tom Waterfall.

Website: www.moretonhampsteadhealthcentre.co.uk

CHANGE OF ADDRESS FORM

Dear Patient,

Thank you for notifying us of your change of address.

To ensure we can provide you with the correct level of care it is best practice for patients to be registered to a practice local to them. To find out if your new address is within the practice boundary, please visit our website and enter your postcode into the interactive map tool <https://www.moretonhampsteadhealthcentre.co.uk/new-patients-2>

A. CHANGE OF ADDRESS WITHIN PRACTICE AREA

If you are remaining **within the practice area**, please complete the section below to allow us to update your records and those of family members.

Name	
Date of Birth	
New Address	
Telephone Number	
Mobile Number	
Previous Address	
Names of Household Members	

B. MOVING OUTSIDE OF THE PRACTICE AREA

If you are moving **outside of the practice area**, you are expected to re-register at a practice local to you. If you wish to discuss this further, please contact the practice on 01647 440591.

Yours sincerely

Alex Austin
Practice Manager

For Office Use Only: "S:\Admin & Reception\Admin Procedures & Protocols\Registration & Deductions - Forms, Procedures, Protocols\Change of Address & OOA Forms\Change of Address Form In Area 03.22 KB.doc"

- Check location using practice boundary calculator on website
- DO NOT process OOA requests